



March 2009

Dear Parent

### **Parent Governor Election**

I'm writing to inform you of the current vacancy for a Parent Governor on the Academy's Governing Body.

As we head towards the close of our second term I hope you will agree that we have made a strong start. I have been impressed with the enthusiasm of our students and their willingness to make the most of the opportunities the new Academy is providing. We have an excellent teaching and support team at the Academy and I want to attract governors who share our passion to help us continue the work of creating a truly outstanding school and raise the aspirations of all our students and which can serve every member of our community.

If you're interested in this position then please complete the enclosed application form and return it to **Danny McLoughlin, Company Secretary, New Charter Academy, Cavendish 249, Cavendish Street, Ashton-under-Lyne, OL6 7AT** by **22<sup>nd</sup> April 2009**.

Following the closing date interested parents will be invited to meet with the Executive Director and myself where we'll explain in more detail the roles and responsibilities of a governor.

Those Parents who then wish to progress their application to the election stage will be asked to prepare an election statement (advice and guidance will be provided). If we have only one parent who wishes to stand then the Governing Body may make the appointment otherwise we hope to hold the Parent Governor Elections at the beginning of **May 2009**.

If you have questions or need any help completing the application form then you can contact Laura Douthwaite, Assistant Company Secretary on 0161 331 2118.

I look forward to receiving your application.

Yours Faithfully

Ian Munro  
Chair of Governors  
New Charter Academy